

# Information centre of the Federal Republic of Germany

OTC - Offshore Technology Conference and Exhibition  
May 2020, Houston, United States of America



Hamburg Messe und Congress GmbH  
Messeplatz 1  
20357 Hamburg  
Germany

## Organiser



Federal Ministry  
for Economic Affairs  
and Energy

## In cooperation with



**AUMA**  
Association  
of the German  
Trade Fair Industry

## Realisation and exhibition management (implementation company within the meaning of the General Conditions of Participation)

**Hamburg Messe und Congress GmbH**

<http://www.hamburg-messe.de>

Phone: +49 40 3569-0



## Project manager:

**Vincent Spitzmann**

[vincent.spitzmann@hamburg-messe.de](mailto:vincent.spitzmann@hamburg-messe.de)

Phone: +49 40 3569-2284

Fax: +49 40 3569-692284

## Registration

We hereby register as participants at the above-mentioned participation.

**Closing date for registrations: 3. July 2019**

### 1. Participant

Company name: \_\_\_\_\_

Street: \_\_\_\_\_

Postcode & town: \_\_\_\_\_

Federal state: \_\_\_\_\_

VAT ID: \_\_\_\_\_

Contact partner: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

### 2. Required exhibition space and mandatory fee/s

All amounts indicated below are subject, where applicable, to statutory German and to statutory foreign taxation

#### 2.1. Participation up to and including the 4<sup>th</sup> time:

à **EURO 2500** / participant

#### 2.2. Participation for the 5<sup>th</sup> time or more:

à **EURO 2900** / participant

#### 2.3. Participation of exhibitors, which cannot sign the attached declaration regarding double-funding respectively participation of the public sector (public authorities or public companies):

à **EURO 3300** / participant

### 3. Mandatory fee/s (do not depend on number of participations)

• Catering lump-sum **200 € / exhibition company**

### 4. Exhibition goods (At information stand: product range)

**Dimensions**

**Weight**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We have noted and acknowledged the General and Special Conditions of Participation. We undertake only to exhibit products which are produced according to No. 8 of the General Conditions for Participations of the Federal Republic of Germany at trade fairs and exhibitions abroad. We have completed and enclosed the registration appendices. We agree to the computer-aided recording, storage, and forwarding of company details to third parties. We declare, that insolvency proceedings have not been filed or opened for our assets or that we have not issued or are obliged to make a statutory declaration in accordance with sec. 802c Civil Code of Civil Procedure (ZPO) or sec. 384 of the German Tax Code (AO) 1977.

\_\_\_\_\_  
**Place, date**

\_\_\_\_\_  
**Company stamp & legally binding signature**

Enclosures:

- Appendix to registration form: Special Conditions of Participation
- Appendix to registration form: General Conditions of Participation
- Appendix to registration form: Declaration regarding double-funding respectively participation of the public sector
- Appendix to registration form: Confirmation of number of participations at this exhibition
- Appendix to registration form: Alternative address for invoices
- Confirmation of assumption of costs

## **Appendix to registration form**

(Mandatory: please return with the registration form)

### **Exhibitor**

Company:

Street:

ZipCode, Town:

Federal state:

Managing Director: \_\_\_\_\_

Commercial Reg.-No.: \_\_\_\_\_

District court: \_\_\_\_\_

Contact partner: \_\_\_\_\_

### **Declaration regarding double-funding respectively participation of the public sector (public authorities or public companies)**

With our registration for the Information centre of the Federal Republic of Germany at the

#### **OTC - Offshore Technology Conference and Exhibition May 2020, Houston**

I hereby declare/we hereby declare, that I/we do not receive any institutional fundings granted/covered by public resources.

I hereby declare/we hereby declare, that I/we do not receive any further public support out of project fundings for the participation at this trade fair/exhibition.

I hereby declare/we hereby declare, that my/our company is not a federal, state or municipal authority, is neither a state development institution nor a any other legal entity under public law.

I hereby declare/we hereby declare that my/our company is not directly or indirectly majority-owned by a religious community/communities or by a legal entity/entities under public law.

\_\_\_\_\_  
**Place, Date**

**Company stamp & legally binding signature**

## **Appendix to registration form**

(Mandatory: please return with the registration form)

### **Exhibitor**

Company:

Street:

ZipCode, Town:

Federal state:

Managing Director: \_\_\_\_\_

Commercial Reg.-No.: \_\_\_\_\_

District court: \_\_\_\_\_

Contact partner: \_\_\_\_\_

### **Confirmation**

With our registration for the Information centre of the Federal Republic of Germany at the

#### **OTC - Offshore Technology Conference and Exhibition May 2020, Houston**

we hereby confirm that, including our enclosed registration,

- we have not taken part in the official participation of the Federal Ministry for Economic Affairs and Energy more than four times. \*
- we are taking part for the fifth time or more in the official participation of the Federal Ministry for Economic Affairs and Energy. \*

(\* please cross where applicable)

We are aware that false information can result in exclusion from further official participations

\_\_\_\_\_  
**Place, Date**

**Company stamp & legally binding signature**

**Information centre of the Federal Republic of Germany**

OTC - Offshore Technology Conference and Exhibition  
May 2020, Houston, United States of America

**Alternative address for invoices**

**Exhibitor**

Company:  
Street:  
ZipCode, Town:  
Federal state:

**Exhibition**

**OTC - Offshore Technology Conference and Exhibition  
May 2020, Houston**

**Alternative address for invoices**

|                  |       |         |       |
|------------------|-------|---------|-------|
| Company:         | _____ |         |       |
| Address:         | _____ |         |       |
| ZipCode:         | _____ |         |       |
| Postbox:         | _____ | Name:   | _____ |
| Postbox ZipCode: | _____ | Phone:  | _____ |
| Town:            | _____ | Fax:    | _____ |
| Country:         | _____ | E-Mail: | _____ |

\_\_\_\_\_  
**Place, Date**

**Company stamp & legally binding signature**

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**Confirmation of assumption of costs regarding the above mentioned Information centre**  
**Kostenübernahmeerklärung zum oben genannten Informationszentrum**

**1. Exhibitor / Aussteller**

Company/Firma:  
Street/Straße:  
ZipCode, Town/PLZ, Ort:  
Federal State/Bundesland:

**ID No./Ident-Nr.:**  
**Order No./Auftrags-Nr.:**

We request you to enforce your claims resulting from our applications for the above event and from our participation in the said event against the debtor stated under 2, who is jointly and severally liable. We are aware that we will be released from our obligation to pay only upon complete settlement of your claims.

Wir bitten, Ihre Forderungen, die aus unserer Anmeldung zur obigen Veranstaltung und unserer Teilnahme an dieser entstehen, gegenüber dem unter Ziff. 2 aufgeführten, gesamtschuldnerisch haftenden Rechnungsempfänger geltend zu machen. Uns ist bekannt, dass wir erst nach vollständigem Ausgleich der Ihnen entstehenden Forderungen von unserer Verpflichtung zur Zahlung frei werden.

Place / Date; Ort/ Datum

Stamp/ Legally binding signature; Stempel/ Rechtsverbindliche Unterschrift

**2. Debitor / Rechnungsempfänger**

Company/Firma:  
Address/Straße:  
ZipCode/PLZ/:  
Postbox/Postfach:  
Postbox ZipCode/PPZ:  
Town/Ort:  
Country/Land:

**Fehler! Verweisquelle konnte nicht gefunden werden.**

Person in charge/zuständig: **Fehler! Verweisquelle konnte nicht gefunden werden.**  
Phone/Telefon:  
Fax/Fax:  
E-Mail/E-Mail:

I/We hereby declare that I/we by way of collateral promise assume joint and several liability for all claims which arise in favour of the creditor resulting from the participation or a possible cancellation of participation of the company stated under 1 in the above event.

Ich/wir erkläre(n) hiermit, dass ich/wir im Wege des Schuldbeitritts die gesamtschuldnerische Haftung für alle Forderungen übernehme(n), die dem Gläubiger aus der Teilnahme oder einer eventuellen Absage der Teilnahme des unter Ziff. 1 genannten Ausstellers an der obigen Veranstaltung entstehen.

Place / Date; Ort/ Datum Stamp/ Legally binding signature; Stempel/ Rechtsverbindliche Unterschrift